

Sarah Armstrong

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PROFESSIONAL SUMMARY

With over ten years of teaching and tutoring experience, a B.A in English (minor Communications), a M.A. in Education and English, and a 7th-12th grade teaching license, my accomplishments include various presentations at several conferences and symposiums; involvement with several committees that have chosen various texts for students either as a common text or for an English course, reviewed and improved rubrics according to Quality Matters standards, reviewed submitted APRs, selected works for the Columbus State Community College publication, *Et Al*; and collaborated with other colleges/universities. I have served on Central State University's judicial board; assisted with first year students during orientation week and other events on campuses throughout Ohio; and have become fluent in various forms of technology such as Blackboard, Angel, WebEx, Turning Points, and Microsoft Office. Because I am continually improving my teaching style through consistent professional development, it has led to my recognition on different occasions including at Columbus State Community College where I was given the "Outstanding Adjunct Award" in 2014. I am also certified with the National Tutoring Association and as a Change Agent.

SKILLS SUMMARY

- ◆ Blackboard/Angel Learning
- ◆ Webex
- ◆ Report Preparation
- ◆ General Office Skills (i.e. typing)
- ◆ TurningPoint Clickers
- ◆ Brazen Technologies
- ◆ Technological Skills
- ◆ Analytical/Research
- ◆ Quality Matters Rubric and Peer Reviewer training
- ◆ Instructional Systems Design
- ◆ Microsoft Office
- ◆ Written and Oral Communication

EDUCATION

Masters of English

Southern New Hampshire University Hooksett, NH 2012-2014
Thesis: "Where Experience Meets Composition: A collection of research, reflection and practical plans for reaching the African American Student"

Masters of Education/Teacher Licensure

Antioch McGregor University Yellow Springs, OH 2007-2009
Thesis: "Impact on Student Learning: Constructivist Learning"

Bachelors of Arts: Integrated Language Arts/Minor: Communications

Wright State University Dayton, OH 2000-2005
Cum Laude (GPA 3.6)

Member: National Society of Collegiate Scholars (NSCS) 2005-present
Member: Phi Kappa Phi Honors Society 2005-2010

TEACHING EXPERIENCE

Professor of Composition/Literature

Central State University Xenia, OH 2014-present

- Manage curriculum and provide instruction to a diverse body of adult students for English 1100, 1101, and 1102 first year Composition courses.
- Co-taught an Honors Colloquium 3300 titled "Youth Social Activism."
- Maintain grades, daily lesson plans, assessments, and other essential tasks related to teaching.
- Served on the Judicial Board (2015).

- Collaborated with Central State and Clark State Community college on a committee under Dr. Jennifer Cruz (March 2016).
- Serve on and currently chair on the APR committee (Fall 2015-present).
- Serve on AAUP Writing Committee (Fall 2016)
- Serve on Senate Research and Library Information Committee (Fall 2016)
- Assisted with the Education departments switch to CAEP Standards by reviewing EPP Alignment charts submitted by instructors (Fall 2016)
- Composed notes for the Senate (Spring & Fall 2016)
- Awarded a teacher's award by the Arts and Sciences Department (2016)

Wilberforce University, Wilberforce, OH

2015

- Provided instruction to first year and beyond students in Composition and Literature.
- Conducted various tasks related to teaching including grading, planning lessons, and assessing students.

Clark State Community College Springfield, OH

2013-current

- Instructed a diverse body of students in their College Preparatory Writing and Interpersonal Communication courses.
- Maintained grades, daily lesson plans, assessments, and other essential tasks related to adjunct teaching.

Sinclair Community College Dayton, OH

2013-2015

- Managed curriculum and provided instruction to a diverse body of adult students.
- Maintained grades, daily lesson plans, assessments, and other essential tasks related to teaching their Developmental Writing courses.

Columbus State Community College Columbus, OH

2009-2015

- Provided tutoring services to students online (i.e. WebEx) and face to face.
- Taught Composition and Freshman Seminar courses.
- Conducted face-to-face and online writing workshops for the Writing Center.
- Awarded the 2014 CSCC English Department Outstanding Adjunct award.
- Managed curriculum, provide instruction, maintain grades, daily lesson plans, assessments, and other essential tasks related to teaching.

Wright State University Precollege Programs Dayton, OH

2007-2009

- Taught precollege students, in a campus environment, various lessons such as note taking and study skills to prepare them for college level courses.
- Maintained daily activities and learning instruction for those students.
- Aided first year students and their families during SOAR (Orientation Week) and First Weekend in order to promote successful transition into the university.

Miami Jacobs Community College Dayton, OH

2007

- Taught adult students, who were pursuing career degrees, the fundamental elements of composition and public speaking in face to face classes and online courses.

Wright State Community College University College Dayton, OH

2003 & 2004

- Taught first year college students lessons on study skills using the Master Student textbook.
- Used the common reading text, *Nickel and Dimed* by Barbara Ehrenreich, to engage students in discussions and other literary activities.
- Incorporated projects into the lesson that encouraged students to become familiar with the campus and their fellow classmates.

Sabbath School Superintendent

Church of God and Saints of Christ, Cincinnati, OH

2014- Present

- Instruct a diverse body of adult scholars, teenagers, and children in lessons related to the practices and beliefs of the Hebrew Israelite.
- Maintain records, materials, and teaching schedule for volunteer teachers.
- Encourage spiritual development and knowledge of scholars in their everyday lives.

Tutor

<i>Sylvan Learning Centers</i>	Vandalia, OH	2009
<i>Huntington Learning Centers</i>	Centerville, OH	2007-2009

- Provided supplemental instruction in reading, writing, study skills and mathematics to prepare students for OAT assessments in a tutoring environment.
- Tutored small groups and individuals in learning instruction based on their diagnostic examinations for a large tutoring company.

Substitute Teacher

<i>Northridge City Schools</i>	Northridge, OH	2008-2012
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- Assisted teachers and other staff members by overseeing various classes during a teacher's absence.
- Managed learning environment and provided instruction according to absent teacher's lesson plans.
- Maintained accurate, complete records of the day for the absent teacher.
- Conducted these same responsibilities for Trotwood and Vandalia city schools from 2007 to 2010.

Teacher Aide <i>Fairborn, OH</i> <i>Montessori Children's Center</i>		2007-2008
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- Assisted a lead teacher with performing daily classroom instruction and activities for three to five year old students in a traditional Montessori learning setting.

PROFESSIONAL DEVELOPMENT/TRAINING

- Participated in professional development training for adjuncts to improve teaching (Adjunct Faculty Advanced Learning Program-conducted by Dr. Carol Himelhoch). Also during this time, I made improvements to my assessments to be more in line with Bloom's Taxonomy.
- Participated in necessary training to become certified with The National Tutoring Association.
- Participated in book discussion and obtained recognition as a Change Agent within the classroom Spring Semester 2014 at Sinclair Community College.
- Participated in Quality Matters Peer Reviewer training and become a certified trainer in July 2016.
- Completed online training through Alison for Introduction to Instructional Systems Design in July 2016.
- Hosted and participated in Networking with Industry Experts: English and Creative Writing through Southern New Hampshire University in December 2016.
- Participated in online Advanced Placement Reading as a Rater in June 2017.

PRESENTATIONS/PUBLICATIONS

- Conducted and prepared a research paper and presentation related to the following topic: "Trauma that binds the book of our lives: Recovery through Reading, Reflecting and Writing" for the annual TYCA Midwest conference in October 2011 (Columbus, Ohio).
- Written various creative writing pieces during my pre-college undergraduate courses which were published in various publications throughout Dayton, Ohio including "Flights: Paul Laurence Dunbar Memorial" book (1999) and Chaminade Julianne publications (1996-1999)
- Participated in the *Gentileschi Academic Symposium: Defining Herself: Women, Art & Expression* by presenting a research paper on her life, her work, and the possible connection to art therapy.
- Presented at the Instructional Success Committee Faculty Idea Exchange Summer 2013 Conference on the topic of "Ebonics in the classroom." (June 28th)
- Participated in a round table discussion in remembrance of Maya Angelou in Fall of 2014 at Central State University

- Presented at the TYCA Midwest Conference (Grand Rapids, MI) in 2014 with past co-workers a workshop on "Mixing it Up: Re-envisioning the Writing Process within Communities."

COMMITTEES

- Contributed to the selection of the common reading text, *Nickel and Dimed* by Barbara Ehrenreich, for Wright State community College ('03-'04).
- Assisted with the review and improvement of the composition rubric for the Language Development courses at Columbus State Community College.
- Participated in the selection of the new textbook for the Beginning Composition courses at Columbus State Community College.
- Actively contributed to the selection of student's writings from various college courses at Columbus State Community College to be published in the literary publication, *Et al.*
- Served on the Judicial Board at Central State University.
- Participated in the collaboration between Central State University and Clark State Community College to ensure better relations and smooth transitions from the 2 year college to the 4 year university.
- Participated in the Faculty Learning Community committee to review rubrics and learning outcomes for the Humanities Department of Central State University.
- Contributed as member and treasurer of the Paul Laurence Dunbar Association for the Study of African American Life and History branch in Dayton, Ohio from 2015-2017.
- Actively participating on the Academic Policies Committee as a reviewer for new APRs for Central State University. Became chair of the committee in October 2015.

References available upon request